Project Timeline Following Approval by the CAPACITY Access Request Committee (ARC)

The **access request** is approved by the CAPACITY Access Request Committee (ARC).

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If updates are made to the original, approved application, the requestor must submit an **amendment form** (through the CAPACITY Data Portal). The changes will need to be approved by the Access Request Committee (ARC).

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The **CAPACITY Projects Committee** reviews drafted papers & presentations using CAPACITY data (**prior to** journal or conference submission), and will provide related guidance, feedback and oversight.

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Paper using CAPACITY data is published.

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Consultation with the **Knowledge Translation and Advocacy Subcommittee** (to help translate what is learnt to relevant partner groups, and to work with advocacy groups.)

Completion of project.

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Requestor **notifies** the CAPACITY Coordinator regarding the completion of the project (capacity.data@muhc.mcgill.ca).

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Requestor completes and submits a **completion report** to the CAPACITY Coordinator (capacity.data@muhc.mcgill.ca).